

Computing Division
Budget Preparation – FY2005

- May 18 – June 7 Department Heads begin discussions with staff and other departments on needs and wants, both M&S and People .
- Departments Heads review existing Project Task Structure and submit draft of proposed modifications.
- June 8 – June 30 Departments perform data entry process to record detailed budget for:
 Personnel (FTE's),
 Materials & Services (M&S).
- July 1 – July 31 CDO performs consolidation of data, review by division office staff, and submit adjustment records to data entered by departments.
- August 1 – August 31 Prepare for the Directorate Budget Review of Computing Division FY2005 Initial Budget
- September – October Presentation of Initial Budget to Directorate